

Republic of the Philippines
PHILIPPINE NUCLEAR RESEARCH INSTITUTE
 Commonwealth Ave. Diliman, Quezon City
ANNOUNCEMENT OF VACANT POSITION
Contract of Service

Date of posting: JAN 14 2026

POSITION	SECTION/DIVISION	EDUCATION	EXPERIENCE	TRAINING	PREFERRED QUALIFICATION	DUTIES & RESPONSIBILITIES	DEADLINE
Project Technical Aide VI (Contract of Service)	Chemistry Research Section/ Atomic Research Division	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	For New graduates: None required For those with previous employment: 1 year of relevant experience	For New graduates: None required For those with previous employment: 4 hours of relevant training	<ul style="list-style-type: none"> • Preferably Bachelor's degree in any natural or applied science courses like Chemistry, Biochemistry, Biology, Microbiology or any related course • With good laboratory practice • Good skills in writing and communication, organization, and problem-solving • Skillful in communication and collaboration tools • Proficient in using MS Office applications • Strong organizational skills • Good interpersonal and communication skills • Any CSC eligibility (eg. CSC, PRC) is advantageous but not a requirement 	<ul style="list-style-type: none"> • Facilitates administrative duties and coordination with respective collaborators and funding agency for the logistical arrangements of the project's activities. • Manages project budget by monitoring project spending, handling of other administrative tasks, organizing project documents/files, etc. and generates financial reports. • Assist in the implementation of the projects laboratory activities including: <ol style="list-style-type: none"> (1) Sample collection and fieldworks (2) Sample preparation and analysis 	24-January-2026

Interested and qualified applicants should signify their interest in writing. Attached the following document to the application letter and send to the address below not later than
JAN 24 2026.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, revised 2025) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records
5. Photocopy of Diploma

EMAIL: personnel@pnri.dost.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



MA. LLORINA R. MESTIZO
Project Leader