

Annex 3 - Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2016

RECEIVED
Date 11/16/2016

Agency Name:

PHILIPPINE NUCLEAR RESEARCH INSTITUTE

Book No.:

Agency Code:		Particulars		Reference		Total Amount	Amount Due			REMARKS	
Name			Date	Ck#			Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes											
Account Title: Advances to Officers & Employees											
Account Code: 148											
1. Local Travel											
ROSARIO ENCABO	IOT # 175 September 26-October 2, 2016 Surigao Del Sur		09/29/16	9900000732		3,260.00		3,260.00			Liquidated in Nov. 21, 2016
2. Foreign Travel											
LUCILLE V. ABAD	for Foreign travel		09/22/16	9910000326		46,343.91		46,343.91			Travel period is Nov. 07-11, 2016
3. Special Activities/Projects											
ROLAND VELARDE RALLOS, SDO	Field work May 2016		03/14/16	9900000202		34,000.00			34,000.00		Refunded excess of 19.00 or #89/078 date July 13, 2016, liquidation report submitted on November 28, 2016
LORNA JEAN H. PALAD	Field work May 2016		04/25/16	9900000288		14,000.00			14,000.00		Liquidation report submitted on Nov 18, 2016
EMMA L. CANCEINO, SDO	For FAD emergency expenses		10/25/16	9900000775		10,000.00	10,000.00				
NELSON BADINAS	Field work Nov 14-18, 2016		11/14/16	9900000830		2,500.00	2,500.00				
Account Title: Payroll Fund / Petty Cash Fund											
Account Code: 106 / 104											
B. Advances to Regular Disbursing Officers											
1. Payroll											
TOTALS						110,103.91	12,500.00	49,603.91	48,000.00	-	

Account Title: Payroll Fund / Petty Cash Fund
 Account Code: 106 / 104

Certified Correct:

Verified by:

Approved by:

GERALD DG. CONISE
 Head, Accounting Section

Aurea Dela Cruz
 OIC, Audit Team Leader

Dr. Carlos Primo C. David
 Officer in Charge